

Form – Section 21(a)(ii) exemption (for particular gasfitting work under the supervision of a Section 20 holder)

Who is this form for?

This form is for people who carry out gasfitting work under the supervision of a Section 20 exemption holder.

Who completes this form?

Both the supervisee and the supervisor.

What gasfitting work can a person do under this Section 21(a)(ii) exemption?

You may do, or assist in doing, gasfitting work that your supervisor is authorised under Section 20 to do if-

1. The work you do is carried out under the supervision of the Section 20 holder.
2. No pipe or appliance you work on is connected to any supply of gas; and
3. The work is-
 - a. Tested and certified in accordance with regulations made under section 54 of the Gas Act 1992; and
 - b. Connected to a supply of gas by the person who supervises the work.

Send your completed form to us either:

- Scan as PDF to licensing@pgdb.co.nz (no photo files accepted, must be PDF)
or
- Post to **PO Box 10655, The Terrace, Wellington 6143**

Form – Section 21(a)(ii) exemption (for particular gasfitting work under the supervision of a Section 20 holder)

under section 21(a)(ii) of the PGD Act 2006

- 1** • Complete *Fee Payment* details.
- 2** • Supervisee completes page 2.
- 3** • Supervisor completes page 3.
- 4** • Send the form to us. We'll process it within 10 working days and issue the Section 21(a)(ii) exemption and it will expire the same day as your supervisor's 20 exemption expires - or before then if they notify us they no longer supervise you.
- 5** • We'll send both the supervisor and the supervisee a confirmation letter as proof of the authorisation to work under the Section 20 holder.

FEE PAYMENT

Amount payable: \$90.00

- Cheque is attached (*payable to*: Plumbers, Gasfitters and Drainlayers Board)
- Credit/debit card (Visa or Mastercard only)

Card number*

Card expiry date*: /

Name as it appears on card*:

Cardholder's signature*:

I authorise the Plumbers, Gasfitters and Drainlayers Board to charge the total amount to my credit card or debit card.

SUPERVISEE'S DETAILS

Authorisation number*: _____ (if you have held an authorisation from the Board before)

Family name/surname*: _____

First and middle name(s)*: _____

Date of birth*: ____/____/____ *dd/mm/yyyy e.g. 24/03/1976*

Home address*: _____

Mobile phone number*: _____

Home phone number: _____

Email: _____@_____

Company/trading name*: _____

Work phone number*: _____

Postal address*:

Physical address*:

Suburb*: _____

Suburb*: _____

City*: _____

City*: _____

Postcode*: _____

SUPERVISEE

By signing this section, you understand and agree to the following:

You may do, or assist in doing, gasfitting work that your supervisor is authorised under Section 20 to do if-

1. The work you do is carried out under the supervision of the Section 20 holder.
2. No pipe or appliance you work on is connected to any supply of gas; and
3. The work is-
 - a. Tested and certified in accordance with regulations made under section 54 of the Gas Act 1992; and
 - b. Connected to a supply of gas by the person who supervises the work.

Supervisee's signature*: _____ **Date*:** _____

SUPERVISOR (SECTION 20 HOLDER)

By signing this section, you agree to comply with your responsibilities as a supervisor and understand that:

- 1) You must ensure that gasfitting work undertaken by your supervisee:
 - a. Is performed competently;
 - b. Is subject to appropriate safety measures; and
 - c. Complies with the requirements of all relevant regulations, including regulations made under the Building Act 2004 and the Gas Act 1992.
- 2) You must ensure that your supervisee:
 - a. Is competent to perform the tasks undertaken;
 - b. Is adequately supervised while carrying out gasfitting;
 - c. Complies with all relevant regulations, including regulations made under the Building Act 2004 and the Gas Act 1992.
- 3) You must ensure they do not work on any pipe or appliance connected to any supply of gas.
- 4) You must certify work where certification is required.
- 5) You must notify the Board in writing if your supervision ceases. You remain responsible for all gasfitting undertaken by the supervisee until the Board has received written notice that you are no longer supervising that person, or until their authorisation expires. Email licensing@pgdb.co.nz

Section 20 authorisation number*: _____

Supervisor's family name/surname*: _____

Supervisor's first and middle name(s) *: _____

Supervisor's signature*: _____ **Date*:** _____

SUPERVISOR: CONFIRMATION OF ACCURACY

By signing this form, you verify that all information given is true and correct.

Signature*: _____ **Date*:** _____

Privacy Act 1993: The information requested in this form is collected by the Plumbers, Gasfitters and Drainlayers Board for the purpose of assessing the form and administering this exemption. However, the Board may use this information for any other purposes required or permitted by the Plumbers, Gasfitters, and Drainlayers Act 2006 and the Privacy Act 1993. You have the right under the Privacy Act 1993 to access and request correction of any personal information held about you by the Board.

CHECKLIST

- Are correct payment details included?
- Has the supervisee completed the required fields on page 2?
- Have the supervisor completed the required fields on page 3?