

Application – specific gasfitting exemption

Section 20 of the PGD Act 2006

The Board has changed the process to obtain a Section 20 exemption.

Before applying for your next Section 20 exemption you'll need to undergo a Proficiency Assessment with one of three Board-approved contractors.

Upon passing, the assessor will supply you with a certificate outlining:

- the exact gasfitting work you can carry out under your Section 20 exemption (and where relevant, that you can supervise others doing the gasfitting)
- a recommended period of time (maximum up to three years) until you need to undergo another Proficiency Assessment
- other recommendations, where relevant, depending on the required gasfitting work/competency e.g. complete 4 hours of upskilling every 12 months.

You then submit a Section 20 application (with your certificate attached) to us for processing and we'll issue your exemption for the relevant gasfitting work and time period (and where relevant, for supervisees).

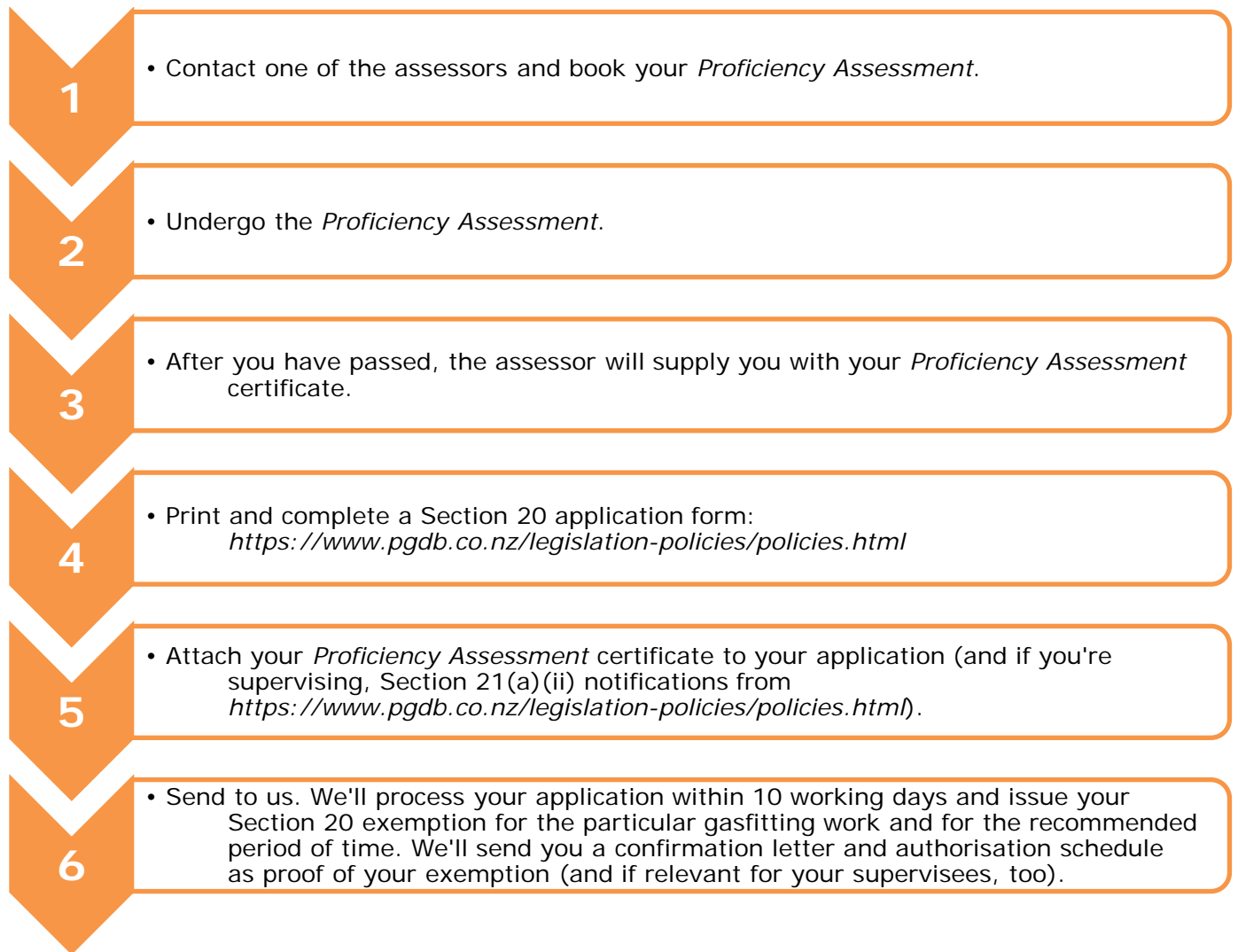
For example:

February 2019	Mr. Henderson passes his Proficiency Assessment. The recommendation on his Proficiency Assessment certificate states he doesn't need to undergo another assessment for two years.
March 2019	Mr. Henderson then submits his 2019 Section 20 exemption application, we process it and he is authorised for the period 1 April 2019-31 March 2021.
February 2021	Mr. Henderson passes his Proficiency Assessment. The recommendation states he doesn't need to undergo another assessment for two years.
March 2021	Mr. Henderson then submits his 2021 Section 20 exemption application, we process it and he is authorised for the period 1 April 2021-31 March 2023.

Costs

The cost of the Proficiency Assessment will be paid for by the applicant, and may vary according to the type/extent of gasfitting work you require the exemption for, and the distance the assessor has to travel to where you are located.

The Section 20 application fee stays at \$635 and can be issued for a maximum up to 3 years.



Contact details for the Assessors

1. Alan Nicholson (Hamilton)
 - Email: adnicholson@xtra.co.nz
 - Phone: 0274 585 244
2. Arie de Kort, Industry Assessor, DEKO Services Ltd (Kapiti)
 - Email: admin@dekoservices.co.nz
 - Phone: 04 297 1602
3. Rick Thomas, Rick Thomas Gas (Hamilton)
 - Email: rick.thomas@xtra.co.nz
 - Phone: 0274905552

Send your application to us either:

- Scan as PDF to licensing@pgdb.co.nz (no photo files accepted, must be PDF)
or
- Post to **PO Box 10655, The Terrace, Wellington 6143**

Application – specific gasfitting exemption

Section 20 of the PGD Act 2006

1. Attach a copy of your 2019 Proficiency Assessment certificate to this application.
2. Complete the following fields in CAPITAL LETTERS (fields marked * are mandatory) and send to us for processing.

NB: If you have supervisees, complete the "Section 21(a)(ii) notification form" available from <https://www.pgdb.co.nz/legislation-policies/policies.html> and attach to this application.

APPLICANT'S DETAILS

Authorisation number*: _____ (if you have held an authorisation from the Board before)

Family name/surname*: _____

First and middle name(s)*: _____

Date of birth*: ____ / ____ / ____ dd/mm/yyyy e.g. 24/03/1976

Work phone number*: _____

Mobile phone number: _____

Home phone number: _____

Email*: _____@_____

Company/trading name*: _____

Postal address*:

Suburb*: _____

City*: _____

Postcode*: _____

Physical address*:

Suburb*: _____

City*: _____

FEE PAYMENT

Amount payable: \$635.00

- Cheque is enclosed (*payable to: Plumbers, Gasfitters and Drainlayers Board*)
- Credit/debit card (Visa or Mastercard only)

Card number*:

Card expiry date*: /

Name as it appears on card*:

Cardholder's signature*:

I authorise the Plumbers, Gasfitters and Drainlayers Board to charge the total amount to my credit card or debit card.

CONFIRMATION OF ACCURACY

By signing this application, you verify that all information given is true and correct.

Signature*: _____ Date*: _____

Privacy Act 1993: The information requested in this form is collected by the Plumbers, Gasfitters and Drainlayers Board for the purpose of assessing your application and administering your exemption. However, the Board may use this information for any other purposes required or permitted by the Plumbers, Gasfitters, and Drainlayers Act 2006 and the Privacy Act 1993. You have the right under the Privacy Act 1993 to access and request correction of any personal information held about you by the Board.

CHECKLIST

- Have you attached your 2019 Proficiency Assessment certificate?
- Have you completed the *Applicant's Details* information?
- Have you included the correct payment details?
- Have you signed and dated the *Confirmation of Accuracy*?
- If you have supervisees – have you attached completed Section 21(a)(ii) notification form(s)?