

Brief overview: overseas-qualified people

1) Read the PGDB *Overseas-qualified Guide*

2) Attain a "Recommendation for Registration" from The Skills Organisation with an Assessment Outcome stating overseas qualification(s) equivalent to the NZ Certificate in P/G/D (Level 4).

3) Print off and complete the PGDB's *Eligibility Application* with required documentation. Depending on your experience and knowledge of the NZ regulatory and compliance framework, you choose to apply for **either** Tradesman or Certifying level.

TRADESMAN level

A Tradesman Plumber/Gasfitter/Drainlayer, who holds a current annual practising licence issued by the Board:

- (a) may **carry out** sanitary plumbing/gasfitting/drainlaying
- (b) **must work at all times under the supervision** of a Certifying Plumber/Gasfitter/Drainlayer;
- (c) may physically supervise, as a '**Nominated Person**' sanitary plumbing/gasfitting/drainlaying undertaken by a person under supervision; and
- (d) may **test** sanitary plumbing/gasfitting/drainlaying (unless it is for the purposes of verifying/certifying compliance).

(NB Tradesman: cannot verify sanitary plumbing/drainlaying, cannot certify gasfitting, and cannot be the supervisor for other people. Only Certifiers can do these things).

OR

CERTIFYING level

A Certifying Plumber/Gasfitter/Drainlayer who holds a current annual practising licence issued by the Board:

- (a) may **carry out** sanitary plumbing/gasfitting/drainlaying
- (b) may **supervise** sanitary plumbing/gasfitting/drainlaying undertaken by the following people:
 - (i) Tradesman
 - (ii) Journeyman
 - (iii) Provisional Licence holders
 - (iv) Limited Certificate Trainees
 - (v) Exemptions Under Supervision
- (c) may **test** sanitary plumbing/gasfitting/drainlaying; and
- (d) must **verify** sanitary plumbing/drainlaying where verification is required; must **certify** gasfitting where certification is required.

4) *Eligibility Application* approved by the PGDB. We send you confirmation in writing, with a Provisional Licence application (**\$90 per trade**). A Provisional Licence allows you to legally carry out work under the supervision of a Certifier for a **maximum** of 12 months while you prepare to sit the next requirement.

5) Within 12 months passes the PGDB theory Tradesman exam(s) (\$350 per exam). Can do this in home country or NZ.

6) Can then apply for Tradesman level registration:

- \$375 registration fee per trade +
- \$90 licence fee per trade +
- \$285 disciplinary and prosecution levy payable per person.

Once registered at Tradesman level, the requirements to move up to Certifying level are:

- 1) to have held a licence at Tradesman level in the relevant trade for an aggregate period of not less than 24 months **and**
- 2) passed the relevant written Certifying examination(s).

5) Within 12 months passes the Advanced Proficiency Assessment (APA) (maximum cost \$4490 per trade – any unused portion of the assessment fee and materials fee will be refunded). **APA's can only be undertaken in NZ.**

6) Can then apply for Certifying level registration:

- \$375 registration fee per trade +
- \$90 licence fee per trade +
- \$285 disciplinary and prosecution levy payable per person.