



## **Consultation**

### **Self-certification scheme for plumbers and drainlayers**

### **Proposal on endorsement requirements, conditions, fees, and audit levy**

**June 2026**

## Executive summary

This consultation paper seeks your feedback on the Plumbers, Gasfitters, and Drainlayers Board's (**Board**) proposals for the self-certification scheme for sanitary plumbing and drainlaying work. The Board is required to issue a legal notice that will set the requirements and costs for endorsements in the self-certification scheme. This paper sets out the Board's proposals for those things and seeks your views.

This proposal is set out in three parts. You can provide feedback via the [online form](#).

### Part 1: Minimum standards for endorsement (eligibility requirements)

<b>Who can apply</b>	Certifying Plumbers and Certifying Drainlayers
<b>Entry requirements</b>	<ul style="list-style-type: none"><li>• Appropriate insurance coverage</li><li>• Documented business systems and quality assurance processes</li><li>• Board-approved training</li></ul>

### Part 2: Terms and conditions that apply to endorsed practitioners

<b>Operating requirements</b>	<ul style="list-style-type: none"><li>• In-person inspection before certification</li><li>• Certificate of Compliance issued for all self-certifiable work</li><li>• Certificate and supporting documentation provided within defined timeframes</li><li>• Recordkeeping to support audit</li><li>• Cooperation with audit</li><li>• Notification of material changes to eligibility</li></ul>
<b>Endorsement term</b>	<ul style="list-style-type: none"><li>• Up to three years (with a practical approach to aligning expiry dates where practitioners apply for endorsements in more than one trade at different times)</li></ul>

### Part 3: Endorsement fees and audit levy

The proposed fees and audit levy for the self-certification scheme are set out below for a three-year cycle.

Fee or levy	Amount (incl. GST)	Period	Per year equivalent
Endorsement application fee	\$1,440	3 years	~\$480
Endorsement renewal fee	\$1,120	3 years	~\$374
Audit levy	\$820	3 years	~\$274

For more detailed information on the proposed requirements, please read:

- [Part 1: Minimum standards for endorsement \(eligibility requirements\)](#)
- [Part 2: Terms and conditions that apply to endorsed practitioners](#)
- [Part 3: Endorsement fees and audit levy](#)

## Background information on the self-certification scheme

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### Purpose of the scheme

The self-certification scheme is being introduced through changes to the Building Act 2004 and the Plumbers, Gasfitters, and Drainlayers Act 2006 (**Act**). The changes aim to reduce delays in the building consent system by allowing trusted, experienced practitioners to certify eligible plumbing and drainlaying work they carry out or supervise.

### What's changing

Currently building consent authorities (**BCAs**) carry out inspections of plumbing and drainlaying work to confirm that the work complies with the building consent. Instead of BCA inspections, the self-certification scheme will allow endorsed plumbers and drainlayers to certify that eligible work complies with the building consent by issuing a Certificate of Compliance (**CoC**). The CoC can then be used by the BCA as part of the Code Compliance Certificate (**CCC**) process. The scheme is voluntary and available to Certifying Plumbers and Certifying Drainlayers who obtain an endorsement to certify their work.

### The Board's role

The scheme has been introduced by the Government, but the Board will be responsible for running the scheme. The Board will grant and renew endorsements, audit endorsed practitioners, and consider complaints about the certification of work.

The Board is also responsible for setting some aspects of the scheme and that is what is being consulted on in this paper.

## Part 1: Minimum standards for endorsement (eligibility requirements)

The notice will set minimum standards that a practitioner must meet to be endorsed to certify work. These standards are needed to make sure practitioners entering the scheme can manage the increased responsibility that comes with certifying their own work and work done under their supervision.

To apply for endorsement as a self-certifying plumber or drainlayer, an applicant must:

- be currently licensed as a Certifying Plumber or Certifying Drainlayer
- hold appropriate insurance to cover the work they will be certifying
- have and maintain documented business systems and quality assurance processes to support certification
- complete any self-certification training set by the Board.

Under the scheme, BCAs will no longer inspect plumbing and drainlaying work that will be self-certified. Instead, the CoC issued by the endorsed practitioner will be the formal legal declaration that the work complies with building consent. This will then be relied on by the BCA when they issue a CCC.

Certifying work creates extra responsibilities for endorsed practitioners as they will not only have to manage the technical delivery of work, they must also carry out a proper inspection of the completed work and certify that it is compliant. This includes producing and retaining the evidence they rely on to certify the work. The minimum standards are necessary to make sure that practitioners that hold an endorsement to certify their work can meet these responsibilities in a consistent and reliable way.

We will now explain each requirement in a little more detail.

### Certifying licence requirement

The proposal limits eligibility to Certifying Plumbers and Certifying Drainlayers. This is because these practitioners are the most experienced registration class and are also currently the only practitioners who can verify plumbing and drainlaying work for consenting purposes. They are also already responsible for supervising work and are expected to have the knowledge, judgement, and experience needed to take on the additional responsibilities for certifying that work complies with the building consent

### Insurance requirement

Self-certification means a practitioner will be directly responsible for the compliance of the work they certify because this work will no longer be inspected by a BCA inspector who confirms compliance with the building consent. The proposed requirement for insurance is necessary to support and protect both the consumer and the practitioner where issues arise.

Practitioners will not be required to hold a particular type of insurance set by the Board. It will be for practitioners to discuss the scope of work they do and will be certifying with their insurance provider and determine the appropriate type and amount of insurance they will need.

Insurance may be personal if the practitioner is in business by themselves or it may be a business or company policy which covers employed practitioners who certify work.

When applying for an endorsement, practitioners will need to declare that they have appropriate insurance in place and will maintain that insurance for the full term of their endorsement. While the Board will not approve or recommend specific insurance products, we may ask for proof that appropriate insurance is held.

### **Documented business systems and quality assurance process requirements**

Practitioners must be able to produce evidence to support their certification decisions. This is an important part of making sure that work is being properly inspected and practitioners are certifying work correctly. The proposed requirement for documented business systems and quality assurance processes is necessary to make sure that practitioners meet this requirement.

What this means is that practitioners will need to have systems in place to:

- record the work carried out
- capture and retain evidence of the work such as photographs and test results
- manage supervision of any person they are responsible for
- carry out proper checks of the work before certifying it, and
- store and retrieve records for audit purposes.

Practitioners will not be required to have a particular system or particular ways of meeting these responsibilities. What will be important is that the systems in place do what they need to do and will support consistent and reliable certification.

When applying for an endorsement, practitioners will need to declare that they have appropriate systems in place. For many practitioners existing work recording systems will likely meet this requirement. However, practitioners should check their systems to make sure they can meet the additional requirements for self-certification and make any adjustments that are required before applying for an endorsement.

### **Board-approved training requirement**

Training is required to support proper understanding of how the new self-certification scheme will work and what is expected of endorsed practitioners. The training will be delivered online and will cover key aspects of the scheme, including:

- what work can be self-certified
- how to complete and issue a CoC
- what evidence is required to support certification, and
- how the scheme works with the building consent process.

Practitioners will be required to verify their identity when carrying out the training and achieve a minimum pass mark to be granted an endorsement.

## Part 2: Terms and conditions of an endorsement (operating requirements)

The notice will set the conditions that will apply to how endorsed practitioners must carry out self-certification. These conditions are necessary to make sure the scheme operates properly and practitioners must understand and comply with these conditions to keep their endorsement. These conditions are in addition to any other conditions that apply to the practitioner's registration and licence.

The notice requires endorsed practitioners to:

- attend the site and inspect work in person before certifying it (if they have not carried out the work personally)
- issue a CoC for all eligible work they certify
- provide the CoC and required supporting documentation within 10 working days after completion of the work
- create and maintain records to demonstrate compliance
- cooperate with audits and provide information within the time specified by the Board, and
- notify the Board within 10 working days of any significant change affecting their eligibility.

The notice also states that endorsements are granted for up to three years. This includes a practical approach when a practitioner applies for endorsements in each trade at different times – both endorsements will expire on expiry date of the first endorsement.

These requirements form the operating rules of the scheme and are necessary because endorsed practitioners will now be responsible for formally declaring that work complies with a building consent rather than BCA inspectors.

We will now explain each requirement in a little more detail.

### In-person inspection

Endorsed practitioners will be required to attend the site and inspect the work in person before issuing a CoC if the work has been carried out under their supervision. This requirement is necessary to make sure that the endorsed practitioner takes direct responsibility for the work they certify and that certification is based on first-hand knowledge of the work rather than photographs, videos, or third-party reports.

The certification of work is not a simply box-ticking exercise at the end of the job. Endorsed practitioners will need to take active steps on site to check that the work complies with the building consent and all requirements before certifying it.

### Certificate of Compliance

Endorsed practitioners will be required to issue a CoC for all work they certify.

The CoC is a formal legal declaration that the work complies with the building consent and is what the BCA will rely on instead of an inspection as part of the CCC process. This means the quality and accuracy of the CoC is critical to the operation of the scheme and the protection of the public.

### **Timeframes and supporting documentation**

Endorsed practitioners will be required to provide the CoC and supporting documentation to the Board, the property owner, and the BCA within 10 working days after completion of the work. Supporting documentation will include the types of records needed to show compliance such as photographs and test results.

This requirement is to support BCA processes and ensure that required documentation is available in a timely manner for CCC decisions.

### **Recordkeeping**

Endorsed practitioners will be required to create and keep records that show they have complied with the requirements of the self-certification scheme. Recordkeeping is essential for the auditing the Board will carry out of self-certified work and for dealing with any complaints about self-certification. Practitioners will need to keep information that supports their certification practices and decisions and be able to provide that information if required.

Endorsed practitioners will need to keep clear, organised, and full work records including records of all quality assurance and compliance steps taken on each job. Practitioners with existing work recording systems will need to check that those systems are adequate. Others will need to make sure they introduce proper work recording systems before they apply for an endorsement.

### **Audit cooperation**

Endorsed practitioners will be required to cooperate with audits carried out by the Board and provide all information required for an audit within the required timeframe. Audit is the primary mechanism for checking that the scheme is operating as intended and will allow the Board to check whether practitioners are carrying out self-certification correctly and continue to meet the minimum standards for holding an endorsement.

In addition to checking that endorsed practitioners are carrying out their responsibilities properly, auditing will help the Board to make sure the self-certification scheme is working as it should and the public is protected.

The Board intends that audits will be fair and reasonable and, in most cases, will involve reviewing CoCs and supporting documentation and a discussion with the practitioner if there are any questions.

### **Notification of changes**

Endorsed practitioners will be required to notify the Board within 10 working days of any change in their circumstances which may mean they no longer meet the eligibility requirements to be granted

or hold an endorsement. This could include changes to insurance cover (an employed endorsed practitioner changes employers), business operations, or systems. Keeping the Board informed helps the Board identify anything significant and assist the practitioner in making sure they can continue to be endorsed.

### Endorsement term and alignment

Endorsements will be granted for a maximum period of three years. Where a practitioner applies for endorsements for plumbing and drainlaying at different times, the second endorsement will expire on the same date as the first endorsement. This allows the Board to charge a single application fee regardless of whether one or two endorsements are sought, including where they are sought at different times. It also means the renewal processes for practitioners working across both trades will be simpler and easier for the Board to run which helps keep costs down.

### Proposed terms and conditions of an endorsement

Area	Requirement
Inspection	Practitioner must inspect work in person before certifying where work is carried out under supervision
Certification	CoC must be issued for all self-certifiable work certified
Timeframes	CoC and supporting documentation provided within 10 working days
Records	Evidence retained to demonstrate compliance and support audit
Audit	Practitioner must cooperate and provide information requested by the Board
Changes	Practitioner must notify the Board of material changes affecting eligibility

## Part 3: Endorsement fees and audit levy

### How the scheme is funded

The Government has funded the Board's work to set up the self-certification scheme. This includes things like building a new register for CoCs and IT system to support the application and renewal processes, developing the training to upskill practitioners wanting to certify work, and setting up the operating framework for the scheme such as the auditing function and all the policies and processes that apply. Once the scheme is up and running, the Board has to cover the ongoing costs of running it. This includes things like processing applications, maintaining systems, and carrying out audits. The Act requires that these ongoing costs are paid for by the practitioners who choose to take part in the scheme. This is done through endorsement fees and an audit levy.

### Cost recovery approach

The proposed fees and levy are based on a cost recovery model. This means the Board is only going to recover the costs of running the scheme and will not be making any profit or use the money for anything outside the self-certification scheme.

Because the scheme is completely new, the Board has had to estimate how much it will likely cost to run and how many practitioners are likely to take part and be paying for the scheme. The costs of running the scheme include processing applications, providing ongoing training, responding to enquiries, supporting practitioners and the public, and managing complaints and investigations related to self-certification.

The Board has calculated these costs over a three-year period to match the length of endorsement. This is because practitioners pay for the endorsement once every three years. The costs of auditing practitioners are funded separately through the audit levy. The Board has done it this way because that is what the Act requires the Board to do.

Like the fee to renew a licence and the disciplinary levy, the application or renewal fee and levy must be paid when the practitioner first applies or when they renew their endorsement. Because the fees these payments cover three years, the upfront costs may appear higher than an annual licence fee practitioners are used to

It is important to remember that participation in the scheme is voluntary. Practitioners can continue to have their work inspected by building consent authorities in the usual way if they choose not to participate. Each practitioner will need to consider the costs of the scheme alongside the potential benefits of being able to self-certify their work and decide what makes sense for their business.

We explain the fees and levy in more detail below.

### What endorsement fees fund

Endorsement fees are intended to recover the cost of running the endorsement scheme.

One of the biggest roles the Board will have in running the scheme is managing applications for endorsements and renewals. This role sits at the front end of the scheme and is critical to ensuring the scheme is robust and works as it should.

Before a practitioner can begin certifying their work, the Board must be satisfied that they meet the minimum standards, understand their obligations, and have the systems in place to support reliable and consistent certification. However, the Board is also responsible for making sure practitioners are carrying out their self-certification responsibilities properly once they are endorsed. This includes maintaining the systems, processes and support needed to ensure the scheme continues to operate properly.

One of the things the Board has set up to support practitioners certifying work is incorporate a digital inspection and certification tool into the certificate register to capture and store inspections, evidence and test results. This information is then used by the register to complete and produce CoCs. Incorporating an inspection tool into the register supports practitioners to meet their certification obligations in an easy, practical, and efficient way and makes sure evidence is captured and stored consistently and reliably. This will support good certification practice by endorsed practitioners and will help the Board in carrying out audits under the scheme. The costs of incorporating the tool have been included in the endorsement fee.

The cost of applying for an endorsement is higher than the cost of renewing it. This is because the initial application involves checking that a practitioner meets all the requirements for the first time. At renewal, practitioners will confirm that they continue to meet those same requirements, which involves less work for the Board.

Endorsement fees are therefore intended to fund:

- the assessment and processing of endorsement applications and renewals
- verification that applicants meet the minimum standards for endorsement
- practitioner support during the application and onboarding process
- maintaining endorsement records and the public register
- maintaining and supporting the systems required to administer endorsements
- administering training requirements and eligibility checks, and
- ongoing governance and management of the endorsement regime.

### **What the audit levy funds**

Under the self-certification scheme, BCAs will not inspect eligible plumbing and drainlaying work in the usual way. Because of this, it is important that there is oversight of the work that is being self-certified. This will be done through a newly established audit role for the Board to make sure the scheme is operating as it should and that certified work meets the required standards. The audit levy is required to cover the cost of this function.

The audit function provides oversight of practitioners' certification decisions by allowing the Board to assess whether CoCs are being issued appropriately and are supported by sufficient evidence. It also allows the Board to check whether endorsed practitioners continue to meet the eligibility

requirements to hold an endorsement. Auditing will monitor the new scheme, support practitioners in carrying out self-certification, and maintain public confidence in the scheme.

The audit levy is therefore intended to fund:

- the audit of endorsed practitioners and the CoCs they issue
- the review of supporting documentation and evidence for certified work
- follow-up activity if any issues or risks are identified
- quality assurance and reporting to monitor how the scheme is performing, and
- the maintenance of the systems, tools, and capability required to support audit activities.

### Proposed endorsement fees and audit levy

The proposed fees and audit levy for the self-certification scheme are set out below for a three-year cycle.

Fee or levy	Amount (incl. GST)	Period	Per year equivalent
Endorsement application fee	\$1,440	3 years	~\$480
Endorsement renewal fee	\$1,120	3 years	~\$374
Audit levy	\$820	3 years	~\$274

These amounts are based on estimated costs over the initial three-year period and have been rounded for clarity and accessibility. In setting the proposed fees and levy, the Board has had to estimate how many practitioners will choose to participate in the scheme. This estimated level of participation has been used to determine the fee that will allow the Board to recover its costs from participants in the scheme for running the scheme over the three-year cycle.

Some costs, such as systems and core administration, are fixed or semi-fixed meaning the cost per practitioner depends on how many practitioners participate overall. For the purposes of this consultation, the Board has used a midpoint estimate of the level of participation to set the proposed fees and levy.

Once set, the fees and levy will apply for the duration of the three-year cycle and will not vary based on when a practitioner applies. That is because the costs relate to processing applications and providing the systems, tools and processes needed for practitioners to self-certify, which are the same regardless of when a practitioner applies.

The Board is committed to operating efficiently and ensuring that fees and the levy are no higher than necessary to recover the costs of running the scheme. The Board will monitor participation levels, audit outcomes, and overall costs over the three-year cycle and this information will be used when the Board reviews the fees and levy.

## Considerations

When developing these proposals, the Board has tried to balance the need to maintain public safety and confidence with affordability for plumbers and drainlayers. The proposed requirements aim to make sure:

- endorsed practitioners meet their responsibilities when certifying their work
- the self-certification scheme operates in a way that is robust, credible, and trusted across the building system, and
- costs are distributed fairly among those practitioners who choose to participate in the scheme.

The Board recognises that these settings will affect how practitioners operate in practice. This consultation provides an opportunity to test whether the proposed requirements are clear, workable, and reasonable.

## Consent to share non-personal information

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Once decisions are made, the Board will publish a summary of the key themes from the feedback on our website. This may include anonymised information from your submission unless you tell us otherwise. Please note the Board is subject to the Official Information Act 1982 and any feedback may be the subject of a request under that Act.

## Privacy Statement

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The Privacy Act 2020 sets out how the Board must collect, retain, use, and disclose personal information. Any personal information you provide as part of your feedback will be only be used for the purposes of:

- making decisions in relation to the proposals contained in this consultation paper
- informing our approach to any future consultations on fees and levies.

## Have your say

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The consultation period on these proposals runs from 15 June to 5pm, 13 July 2026.

You can provide feedback by:

- Completing the [online form](#) (preferred option)
- By sending an email to [consultation@pgdb.co.nz](mailto:consultation@pgdb.co.nz)
- Mailing your comments to: The Registrar

Plumbers, Gasfitters, and Drainlayers Board

PO Box 10655

Wellington 6143

### **Include your contact details**

Name, registration number if a practitioner, or organisation if not a practitioner.

### **Ngā mihi**

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Thank you for your submission.

The Board appreciates the time you have taken to make your comments. We will consider the feedback we receive and make final decisions in time to support the commencement of the scheme in September 2026. If any changes are proposed as a result of consultation that require further feedback, the Board will advise practitioners and provide an opportunity to comment.

## Plumbers, Gasfitters, and Drainlayers (Self-certification by Plumbers and Drainlayers) Notice 2026

Pursuant to sections 30, 87AE, 142 and 143A of the Plumbers, Gasfitters, and Drainlayers Act 2006, the Plumbers, Gasfitters, and Drainlayers Board, having consulted in accordance with section 33 of that Act, issues the following Notice prescribing eligibility criteria, application requirements, Certificate of Compliance forms and information, and fees and the levy for the self-certification of sanitary plumbing and drainlaying work by plumbers and drainlayers.

### Notice

#### Title

1. This Notice is the Plumbers, Gasfitters, and Drainlayers (Self-certification by Plumbers and Drainlayers) Notice 2026.

#### Commencement

2. This Notice comes into force on **DATE**.

#### Definitions

3. In this Notice:
  - (a) **Act** means the Plumbers, Gasfitters, and Drainlayers Act 2006
  - (b) **approved self-certifying drainlayer** means a person who holds an endorsement as an approved self-certifying drainlayer under the Act
  - (c) **approved self-certifying plumber** means a person who holds an endorsement as an approved self-certifying plumber under the Act
  - (d) **authorised person** means a person who is authorised under the Act to carry out sanitary plumbing or drainlaying work, and who carries out that work under the supervision of a certifying practitioner where supervision is required under the Act or any Notice
  - (e) **Board** means the Plumbers, Gasfitters, and Drainlayers Board
  - (f) **certify** means to issue a certificate of compliance for self-certifiable plumbing or self-certifiable drainlaying
  - (g) **certificate of compliance** means a certificate issued under section 87AD of the Act
  - (h) **certifying practitioner** means a Certifying Plumber or Certifying Drainlayer
  - (i) **endorsement** means an endorsement granted under section 51D or renewed under section 51G of the Act
  - (j) **Notices** means this notice and any other applicable notice issued by the Board under sections 28 and 30 of the Act
  - (k) **Regulations** means the Plumbers, Gasfitters, and Drainlayers (Self-Certification by Plumbers and Drainlayers) Regulations 2026
  - (l) **self-certifying practitioner** means an approved self-certifying plumber or approved self-certifying drainlayer
  - (m) **self-certifiable drainlaying** means the types of drainlaying work prescribed as self-certifiable by regulations made under section 172 of the Act
  - (n) **self-certifiable plumbing** means the types of sanitary plumbing work prescribed as self-certifiable by regulations made under section 172 of the Act
  - (o) **term of endorsement** means the period of time for which an endorsement or renewal of an endorsement is granted

- (p) **trade** means sanitary plumbing or drainlaying (as applicable to this Notice)
- (q) **work** means self-certifiable plumbing or self-certifiable drainlaying as applicable.

### **Endorsement to certify plumbing or drainlaying**

- 4. In order to certify self-certifiable plumbing, a Certifying Plumber must hold a current endorsement issued by the Board authorising them to certify plumbing work.
- 5. In order to certify self-certifiable drainlaying, a Certifying Drainlayer must hold a current endorsement issued by the Board authorising them to certify drainlaying work.

### **Authorised work**

- 6. An approved self-certifying practitioner can certify work that:
  - a. meets the definitions of self-certifiable plumbing or self-certifiable drainlaying, and
  - b. is the subject of a building consent that allows the work to be self-certified.
- 7. An approved self-certifying practitioner can only certify work they have carried out or which has been carried out by an authorised person working under their supervision.

### **Minimum standards for endorsement as a self-certifying plumber or self-certifying drainlayer**

- 8. To apply to be endorsed as an approved self-certifying plumber or approved self-certifying drainlayer, a person must:
  - a. be currently licensed as a Certifying Plumber or Certifying Drainlayer
  - b. hold appropriate insurance that is sufficient to cover the work they will be certifying
  - c. have and maintain documented, including electronic, business systems and quality assurance processes in place that are sufficient to support the certification of work
  - d. complete any self-certification training set by the Board.

### **Terms and conditions of an endorsement**

- 9. Approved self-certifying practitioners must:
  - a. complete any continuing professional development training that applies to them
  - b. attend the site and inspect work in-person in order to certify it
  - c. create, hold, and maintain records of all work they have certified that are sufficient to demonstrate compliance with the Act, Regulations and this Notice
  - d. issue a certificate of compliance in the form required by the Board for all work they certify
  - e. provide the certificate of compliance and all required supporting documentation to the Board, the property owner, and the building consent authority within 10 working days after completion of the work
  - f. co-operate with any audit carried out by the Board and provide all information requested within the time specified by the Board
  - g. notify the Board within 10 working days of any material change affecting their ability to meet the minimum standards for endorsement.

### **Term of endorsement**

- 10. The maximum period for an endorsement is three years from the date on which it is granted by the Board.
- 11. Where a certifying practitioner applies for endorsements in both trades at the same time, both endorsements will be granted for the maximum period.

12. Where a certifying practitioner applies for an endorsement in both trades at different times, the second endorsement will only be granted for the remainder of the term of their first endorsement.
13. An endorsement expires on the date specified on the endorsement.
14. An endorsement may only be used while the certifying practitioner holds a current practising licence in the relevant trade, and the endorsement is not valid during any period in which the certifying practitioner's practising licence has expired, been suspended, surrendered or been cancelled.

### Forms

15. The Board provides the following forms:
  - a. application for endorsement
  - b. application for renewal of endorsement
  - c. certificate of compliance.

### Fees and audit levy

16. The Board sets the following fees and levy:

Fee or levy	Amount
Endorsement (application)	\$1,440.00
Endorsement (renewal)	\$1,120.00
Audit levy	\$820.00

17. All fees are processing fees and apply whether or not an application or renewal is granted.
18. Fees set in this Notice must be paid to the Board when an application or renewal is submitted.
19. All fees and the levy are inclusive of goods and services tax.
20. The levy is payable upon the grant of the first endorsement in any period and each time the first endorsement is renewed, unless otherwise stated by the Board.
21. No fee is payable for an application or renewal of a second endorsement during the lifetime of the first endorsement.
22. The Board may grant a full or partial waiver or refund of any fee or levy at its discretion.

Issued at Wellington this XX day of MONTH 20XX

ALEYNA HALL  
 Registrar  
 Plumbers, Gasfitters, and Drainlayers Board

### ***Explanatory note***

This note is not part of the notice and has been included to explain its general effect.

Under sections 30, 142, and 143A of the Plumbers, Gasfitters, and Drainlayers Act 2006 (the Act), the Board may prescribe matters relating to registration and licensing, including minimum standards and conditions for endorsements, and may also prescribe fees and impose a levy.

This notice sets out the requirements for plumbers and drainlayers to obtain and hold an endorsement to carry out self-certifiable plumbing and drainlaying work. It prescribes minimum standards for endorsement, terms and

conditions that apply to endorsed practitioners, and the fees and levy payable to the Board in respect of the self-certification scheme.

The notice supports the operation of the self-certification scheme introduced by amendments to the Act and associated regulations. The scheme enables eligible practitioners to certify their own work in place of building consent authority inspections, supported by an audit regime administered by the Board.

The Board undertook consultation with practitioners and industry stakeholders before making this notice.

This notice is administered by the Plumbers, Gasfitters, and Drainlayers Board.

DRAFT