

## **CONFIRMED**

### **Minutes of Board Meeting # 332**

**PLUMBERS, GASFITTERS & DRAINLAYERS BOARD  
SOLNET HOUSE, 70 THE TERRACE, WELLINGTON  
Held on Tuesday 1 September 2020 at 9.00am**

**Present:** Nick Fleckney (Chair)  
Barry Willcox  
Beth Healy  
Deborah Cranko  
Diana Kuhtz-Covich  
Ken Douglas  
Martin de Gouw  
Ming-chun Wu  
Sue Simons  
Tofa Gush

**Apologies:** Nil

**In attendance:** Martin Sawyers (Chief Executive) *for all items*  
Nina Androutsos (Manager Support Services) *for all items*  
Amanda Smith (General Counsel) *for item 8*  
Jayson Thomas (Manager Investigations) *for item 9*  
Julie Sharp (Manager Communications & Registration & Licencing)  
*for items 10, 11 & 12*  
Sam Wood (Technical Advisor) *for item 13*  
Janette Deed (Communications) *for item 14*  
Fraser Lyons (Accountant) *for item 15*

The Chair welcomed Beth Healy, Tofa Suafole Gush and Ming-chun Wu to the Board.

#### **1. BOARD ONLY SESSION**

The Board only session was held between 9.10am – 9.40am

#### **2. DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interested were declared.

#### **3. REGISTER OF INTERESTS**

Martin de Gouw – No longer President of Canterbury Master Plumbers.

#### **4. MINUTES OF BOARD MEETING 331**

##### **Resolved**

That the Board:

- a. **Agrees** that the minutes of meeting 331 held on 28 July 2020 be approved as a true and correct record

#### **4.1 Board Actions**

##### **Resolved**

That the Board:

1. **Receives** and notes the contents of the Board Actions report.

#### **5. CHIEF EXECUTIVE'S REPORT**

##### **Resolved**

That the Board:

1. **Receives** and notes the contents of the Chief Executive's report.
2. **Approves** the 2021 Board, Hearing and Stakeholder Liaison Group dates, with the addition of 27 July as a face to face meeting.
3. **Approves** management decision not to proceed with a trial of BoardPro.
4. **Approves** an increase in the capital budget of \$35,000 for the building of a testing and monitoring framework for the database.

#### **6. STAKEHOLDER LIAISON GROUP VERBAL UPDATE**

An update was given to the Board on the SLG meeting held on 31 August 2020.

#### **7. Q2 HEALTH & SAFETY COMMITTEE REPORT**

##### **Resolved**

That the Board:

1. **Receives** and notes the contents of the H&S Committee report.

#### **8. GENERAL COUNSEL REPORT**

##### **Resolved**

That the Board:

1. **Receives** and notes the contents of the General Counsel report.

#### **9. INVESTIGATIONS REPORT**

##### **Resolved**

That the Board:

1. **Receives** the Investigations Report.
2. **Notes** the report covers the period from 4 July 2020 – 14 August 2020.

## 10. COMPLAINTS REPORT

### Resolved

That the Board:

1. **Receives** the Complaints Report.
2. **Notes** the report covers the period from 4 July 2020 – 14 August 2020.

## 11. EXAMINATIONS & CPD REPORT

### Resolved

That the Board:

1. **Receives** the Examinations & CPD Report.
2. **Notes** the information regarding examinations.

The Board adjourned the meeting for lunch at 12.00pm and the meeting resumed at 1.00pm.

## 12. REGISTRATION & LICENSING REPORT

The live dashboard was due to be released on 1 September.

### Resolved:

That the Board:

1. **Receives** the Registration & Licensing report.
2. **Notes** the licensing figures for the 2020 year.
3. **Notes** the registration figures for the 2020 year.
4.  **Cancels** registrations under section 51(1)(b) and removes the deceased from the register.

## 13. SECTION 52 REPORT

Actions sought			
That the Board:			
1. <b>Receives</b> the Section 52 report			
2. <b>Notes</b> the following new applications have been received:			
Auth. No.	Name	To be exempted from:	In order to register as a:
		24 months as a tradesman plumber and 24 months as a tradesman drainlayer	Certifying Plumber; and Certifying Drainlayer
3. <b>Approves</b> the applications for:			
•			
4. <b>Declines</b> the applications for the following tradespeople:			

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**5. Notes** the following applications that were preliminarily declined at the last meetings and require a final decision to be made:

Auth No.	Name	To be exempted from:	In order to register as a:
		National Certificate in drainlaying; 9197 tradesman drainlayer exam; 24 months as a tradesman plumber; 24 months as a tradesman gasfitter; 24 months as a tradesman drainlayer; 9195 certifying plumber exam; 9196 certifying gasfitter exam; and 9198 certifying drainlayer exam.	Certifying plumber, certifying gasfitter and certifying drainlayer
		24 months as a tradesman plumber	Certifying plumber

**14. COMMUNICATIONS REPORT**

**Resolved**

That the Board:

- 1. Receives** and notes the contents of the Communications report.

**15. FINANCIAL REPORT TO 31 JULY 2020**

**Resolved**

That the Board:

- 1. Receives** the Financial Report to 31 July 2020.

**16. GENERAL BUSINESS**

The following items were discussed under General Business:

- Hotel accommodation
- CPD in 2021

The meeting closed at 2.00pm.

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Signed

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Dated