

Section 24 exemption application

- This form is for persons applying for an exemption under section 24 of the Plumbers, Gasfitters, and Drainlayers Act 2006.
- This exemption authorises a person who is registered and licensed as a gasfitter to fix or unfix, or assist in fixing or unfixing:
 - a gas water heater, or
 - any pipe that supplies, or is intended to supply, water to a gas water heater or hot water from a gas water heater to any fitting or appliance.
- Before completing this application form you should read the Board's *section 12-25 exemptions policy* available at www.pgdb.co.nz/legislation-policies/policies.html

PART 1 – Applicant's details

First name(s) : _____	Last name(s) : _____
Postal address: _____ _____	Physical address: _____ _____
Suburb: _____	Suburb: _____
City: _____	City: _____
Country: _____	Country: _____
Postcode: _____	Postcode: _____
Phone: _____	Trading name: _____
Work: _____	Address: _____ _____
Home: _____	
Mobile: _____	
Date of birth: ____ / ____ / ____	Email _____

1. **Have you previously held an exemption to fix or unfix a gas water heater or any pipe that supplies, or is intended to supply, water to a gas water heater or hot water from a gas water heater to any fitting or appliance?**

YES / NO

If YES, when did you last hold an exemption? _____

If YES, what was your exemption number? _____

PART 2 – Exemption details

2. **Please state the reason why you are applying for the section 24 exemption for the fixing or unfixing of gas water heaters:**

3. **Please list any qualifications you have that are relevant to the fixing or unfixing of gas water heaters and the extent to which those qualifications would enable you to satisfy the competencies (insofar as they relate to fixing and unfixing gas water heaters and associated piping) that are to be demonstrated by an applicant for registration as a plumber:** *Please note that you must supply evidence of having achieved these qualifications if you are applying for the first time or you have updated your qualifications since you last held an exemption.*

- 4. Please list any experience you may have that is relevant to the fixing or unfixing of gas water heaters and the extent to which your experience would enable you to:**

- 5. Have you passed any plumbing examinations or assessments in New Zealand or overseas? If so, please list them:** *Please note that you must supply evidence of having passed any exam or assessment if you are applying for the first time or you have updated your qualifications since you last held an exemption.*

6. Please list any formal plumbing training that you have undertaken:

7. Please list any plumbing continuing professional development (CPD) programmes that you have undertaken:

8. Do you utilise a quality management system and, if so, please provide a brief description: *Please note that you must supply evidence of this if you are applying for the first time.*

9. Please outline your knowledge of New Zealand compliance requirements such as relevant standards and codes of practice relating to the particular plumbing work that you are applying for:

10. Please detail any technical support that is available to you when undertaking the particular plumbing work that you are applying for: *Please attach a separate sheet if you require additional writing space.*

11. Please advise us about your safety and compliance record:

12. Please attach evidence of your health and safety plan to this application.

PART 4 - Fee payment

Amount payable: \$635.00*

* Application fee for an exemption granted under section 24 – please note this fee is an application fee and is not refunded if an application is unsuccessful.

Payment method:

Cheque is enclosed

Please make cheque payable to: Plumbers, Gasfitters, and Drainlayers Board

Debit/credit card

- Visa
- Mastercard

Full name of cardholder: _____

Card number:

Expiry date: _____/_____

Cardholder's signature: _____ *I authorise the Plumbers, Gasfitters and Drainlayers Board to charge the total amount to my credit or debit card.*

PART 5 – Confirmation of accuracy

By signing this application you verify that all information given is true and correct.

Signature of applicant

_____/_____/20_____
Date

Privacy Act 1993: The information requested in this form is collected by the Plumbers, Gasfitters and Drainlayers Board for the purpose of assessing your application and administering your exemption. However, the Board may use this information for any other purposes required or permitted by the Plumbers, Gasfitters, and Drainlayers Act 2006 and the Privacy Act 1993. You have the right under the Privacy Act 1993 to access and request correction of any personal information held about you by the Board.

Documentation checklist

In order for the Board to process your application you must provide the following:

- Completed application form
- Fee payment of \$635.00
- Certified copies of your qualification documents if you are applying for the first time or you have updated your qualifications
- Certified copies of documents which provide evidence of having passed any exam or assessment if you are applying for the first time or you have updated your qualifications since you last held an exemption.
- Evidence of your quality management system if applying for the first time
- Evidence of your health and safety plan

Send your completed application to:

PGDB
PO Box 10655
The Terrace
Wellington 6143

If you have any questions about this form please call the Technical Services Advisor on **0800 743 262** between 8am and 5pm, Monday to Friday.